



Board Treasurer, Solicitor and Monitoring Officer

28 November 2011

Purpose of report

- 1 To advise of arrangements for the Joint Board's Treasurer, Solicitor and Monitoring Officer in light of changes to the senior management structure within the City of Edinburgh Council (the Council).

Background

- 2 On 7 December 2009, the Joint Board appointed the Council's Head of Legal and Administrative Services as the Board's Solicitor.
- 3 On 24 June 2011, the Joint Board appointed the Council's Head of Legal and Administrative Services as its Monitoring Officer and the Acting Director of Finance and Chief Financial Officer as Treasurer. Both appointments were for a period of up to six months.

Main Report

- 4 On 27 October 2011, the Council appointed its Director of Corporate Governance as Monitoring Officer and, pending a review of the Department of Corporate Governance, designated its Head of Financial Services as Chief Financial Officer.
- 5 Responsibility for the provision of legal and administrative services for the Council remains with the Head of Legal and Administrative Services, with that post operating on an acting basis.

Recommendations

- 6 The Joint Board is asked:
 - 6.1 To appoint the Council's Director of Corporate Governance as Monitoring Officer to the Joint Board with immediate effect.

- 6.2 To appoint the Council's Chief Financial Officer as Treasurer to the Joint Board with immediate effect pending a review of the Council's Department of Corporate Governance.
- 6.3 To note that the Council's Head of Legal and Administrative Services will remain as the Joint Board's Solicitor.

Sue Bruce
Chief Executive and Clerk

Appendices	None
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Background Papers	Act of the City of Edinburgh Council No 8 of 27 October 2011 Lothian Valuation Joint Board 7 December 2009 (item 3) and 24 June 2011 (item 2)